## Cancel a trip

Go to: mywheel-trans.ttc.ca

User ID: Enter your Wheel-Trans customer number. The number can range from two

to six digits.

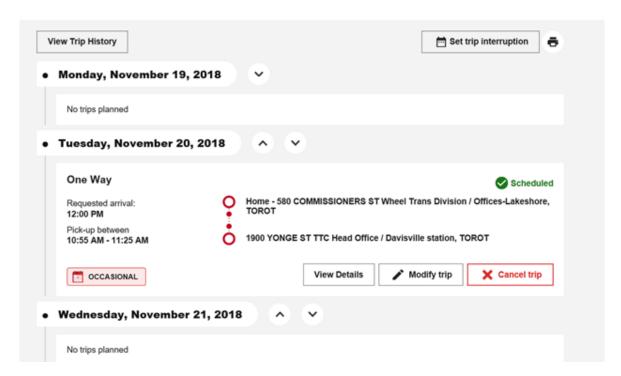
Password: For the first time user, your password is your month and day of birth, i.e.

May 31 is 0531. Customers who have used the old online system can use the

same password (the information will be transferred to the new system).

Once you have entered your user ID and password, you will be taken to the **At a Glance** screen. This screen will show you the trips that you have booked for the next two days. **To show all trips booked for the next seven days**, scroll to the bottom of the page and click on the button that says "**View all upcoming trips**".

## My Trips ①





To cancel a trip, simply click on the 'Cancel Trip' button. If you have a return trip or multi-trip booked, you must cancel each leg of your trip individually.

After clicking Cancel trip, a Warning will open that verifies that you want to cancel this trip. Click Yes or No. If yes, the trip will be cancelled. If you have trips scheduled on the same day as your cancellation, the system will remind you that you have other trips scheduled for that day and not to forget to cancel if necessary. If you click no, the trip will not be cancelled and you will be taken back to the My Trips page.