

Add a favourite



Go to: **mywheel-trans.ttc.ca**



User ID: Enter your Wheel-Trans customer number. The number can range from two to six digits.

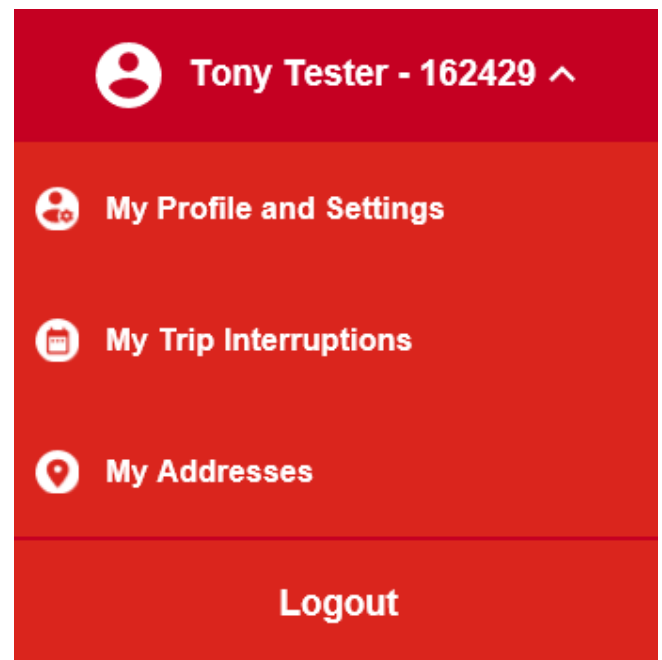


Password: For the first time user, your password is your month and day of birth, i.e. May 31 is 0531. Customers who have used the old online system can use the same password (the information will be transferred to the new system).

Once you have entered your user ID and password, you will be taken to the **At a Glance** screen. This screen will show you the trips that you have booked for the next two days. To show all trips booked for the next seven days, scroll to the bottom of the page and click on the button that says “**View all upcoming trips**”.

To add a favorite, click on your name in the red header at the top of the page. A drop down menu will appear:

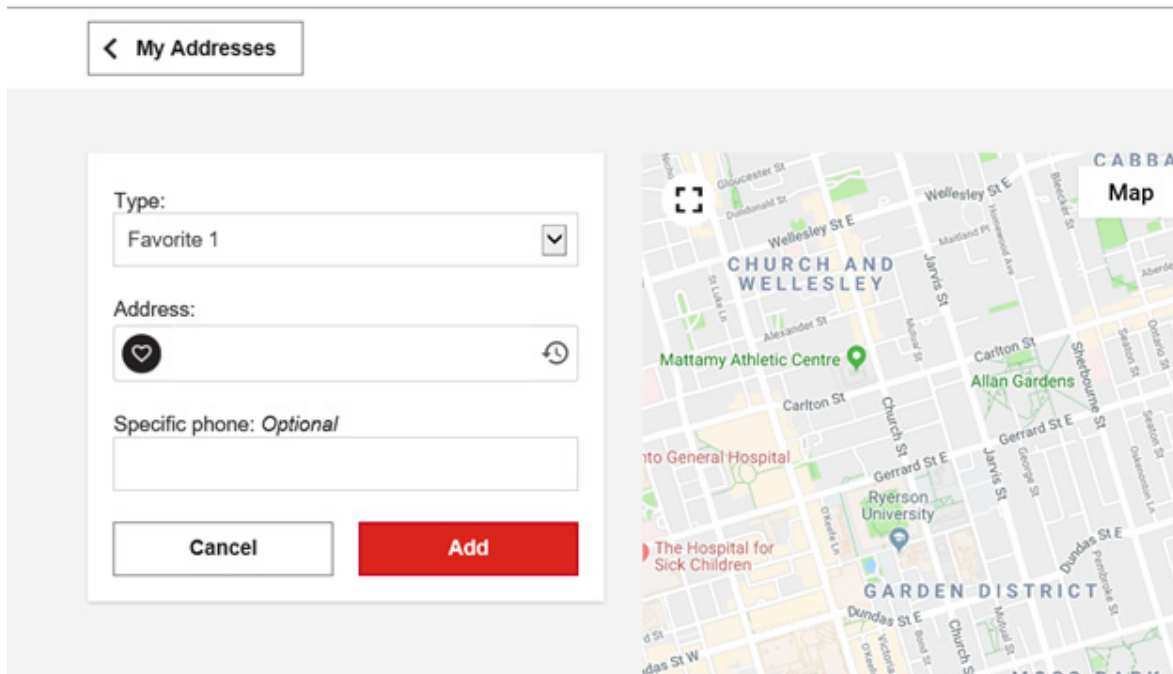
- My Profile and settings
- My trip interruptions
- My addresses



Click on My addresses.

A new page will open that lists any favorites that you have saved. **To add an address, click on Add.** A new window will open. You can have up to nine favorites stored on your file. Click the **Type** and a drop down will appear. Click on **Favorite 1**. Enter the address.

Add a Favorite Place



The screenshot shows a web interface for adding a favorite place. On the left, there is a form with the following fields:

- Type:** A dropdown menu with "Favorite 1" selected.
- Address:** A text input field with a heart icon on the left and a clock icon on the right.
- Specific phone: Optional** A text input field.
- Buttons:** "Cancel" and "Add" (in a red box).

On the right, there is a map of the Church and Wellesley area in Toronto. The map shows streets like Wellesley St E, Church St, and Dundas St E. Landmarks such as the Mattamy Athletic Centre, Ryerson University, and The Hospital for Sick Children are marked. The map is titled "CABBA Map".

You can add a favorite from your list of **Recent Places** by clicking on the clock icon in the address box. Simply click on the address and it will move into the address box. Then you may enter your phone number (optional).

Click Add.